

## HOTEL INFORMATION



**Olympia Hotel at Capitol Lake**  
2300 Evergreen Park Drive  
Olympia, WA 98502

**RESERVATIONS:**

Hotel: 800-206-9339 and letting hotel know you are with the SCA National Specialty 2023 group, or Online at [2023 SCA Specialty Room Reservations](#) (*Note this link does not work with Internet Explorer*)

RV: (360) 252-0976 or email [jesicam@hotelsa1.com](mailto:jesicam@hotelsa1.com)

**ACCOMODATION RATES:**

\$120 per room (non-commissionable) subject to state and local taxes and including breakfast for 2 guests each morning. Group rate offered 3 days prior/after SCA Specialty based on hotel availability.

**RESERVATION DEADLINE**

Saturday, April 1, 2023 to guarantee the group rate. The Hotel will continue to accept reservations after the cut-off date on a space and rate available basis only.

**CHECK-IN AND CHECK-OUT TIMES**

Check-in prior to Hotel's published check-in time is subject to availability. Hotel check-in time is 2 pm, check-out time is 11:00am. Any departure after this time is subject to additional charges.

**GUEST ROOM BILLING**

Each Event guest will pay his or her account upon departure. When reservations are made, the hotel will require a deposit equal to the room rate

and tax for the first and last) night for each reservation. An individual's deposit is refundable to that individual only in accordance with the Hotel's standard guest cancellation policy.

Each guest will be required to present a valid credit card upon check-in on which an amount of sufficient pre-authorization can be obtained to cover the room.

**EARLY CHECK-OUT/DEPARTURE FEES**

Upon check-in guests will be asked to verify their departure dates. At that time, scheduled departure dates can be altered. Early check-out changes made thereafter shall be subject to a \$50 administrative fee. Departure extensions are based upon availability.

# HOTEL INFORMATION

## PRE/POST SPECIALTY RATES

The special guestrooms agreed to will apply three days before and three days after the official dates of the SCA National Specialty. These rates are subject to availability of guestrooms in excess of the scheduled meeting dates shown on the room block.

## ROOMS BILLING INFORMATION

Payment for rooms will be individual call in and individual pay.

## HOTEL RULES & CONDITIONS FOR DOG SHOWS

**\*\*A non-refundable Dog fee of \$50.00 applies\*\***

1. The dog(s) must pose no threat to guests or hotel associates.
2. Dog(s) must be on a leash at all times when in public areas, hallways or the outside grounds of the hotel.
3. Dogs are not permitted in dining areas, swimming pool areas, fitness and business centers.
4. Dogs must be crated in guestrooms at all times when owners are not present. Plastic or protective sheets are required under all crates. Owner must be present while any member of the hotel staff is servicing the guestroom (housekeeping, engineering, etc) when a dog is in the room. Dogs must be restrained or removed from guestroom while hotel staff is present working in room. Hotel staff will not enter any room that has an unrestrained dog.
5. Daily housekeeping will be suspended if dogs are discovered left unattended in a guestroom.
6. All dogs must be registered at the front desk as they are allowed in designated rooms only. This is for servicing your room and for the safety of our team members.
7. No more than five dogs are permitted in any guestroom.
8. Dogs must be in good health and up to date on all relevant vaccinations (including rabies), house-trained, clean and free of any parasites such as ticks or fleas.
9. Any damage caused by dog(s) must be reported to management immediately so proper action can be taken to avoid inconvenience to other guests. The owner is liable for any damage or injury caused by dog(s).
10. The owner of the dog(s) is liable for the health, safety, and welfare of dogs staying on property.
11. Noise/Disruptive Complaints – barking and noise that is disruptive to other guests in the hotel is not acceptable. Upon receipt of two (2) noise or disruptive complaints, the guest may be asked to make alternate arrangements for their dog.
12. In accordance with local laws, please ensure that you pick up after your dog at all times. All litter is to be disposed of properly by guests. Additionally, dogs must be walked only in an area designated by the hotel (*please ask a front desk agent for instructions*).
13. Please do not give your dog a bath in the bathtub. A designated area has been set aside specifically for SCA. Should a bathtub drain become clogged due to dog hair, a \$300 fee will be assessed.

## ABOUT THE HOTEL

Energy Zone Fitness center

Complimentary wi-fi, microwaves, refrigerators, drip coffee makers, irons, ironing boards and hair dryers.

## **HOTEL INFORMATION**

West Water Restaurant and Lounge

An IHG Rewards Club member hotel

### **AIRPORT**

Closest airport to Olympia is Seattle-Tacoma (Sea-Tac) International Airport. Distance from Sea-Tac International Airport to Olympia is 50 miles.

### **AIRPORT SHUTTLE**

The hotel is located 50 miles (1 hour south) of Sea-Tac International Airport and is served by shuttle services with a standard fee of \$80/trip plus \$10/medium crate with discounts available to SCA participants.